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This information is drawn from NCCI manuals, classification files, Underwriting Committee decision papers, and expert NCCI underwriting interpretations. Highlights. Indexes to help you find information quickly: National Scopes, which includes both national and individual state phraseologies that apply to these codes. Since the Scopes Manual is the industry standard for workers compensation class codes, it is important for every underwriter, agent and broker to have a copy. A Scopes Manual can be purchased directly from the NCCI Online Catalog. Functions of the National Council on Compensation Insurance. The National Council on Compensation Insurance is a ...additional workers compensation class codes that are unique to their state. What is the NCCI Scopes Manual? The NCCI scopes manual is used by insurance professionals (Such as underwriters) to identify the class code associated with each type of occupational work. A Scopes manual classification consists of a four-digit code within an organizational grouping. The NCCI uses statistical records to evaluate the risk of employees' exposure to various workplace dangers in their occupation and assigns a code to that position.